

<b>Meeting Number</b>	133
<b>Date Of Meeting:</b>	Wednesday 21 <sup>st</sup> October 2009
<b>Location:</b>	Brigstock Village Hall
<b>Purpose Of Meeting:</b>	Routine Parish Council Meeting
<b>Minutes Prepared By:</b>	Nigel Searle
<b>Date &amp; Location Of Next Meetings:</b>	18 <sup>th</sup> November 2009 Brigstock Village Hall
<b>Attendees:</b>	Mrs D Solesbury Mrs S Wilks (Meeting Chair), Mr J Harca, Mrs T Towns, Mr A Windatt, Mr W Millen, , Mrs P Shaw
<b>Apologies:</b>	Mrs A Marsden-Findlay, Mr S Briggs
<b>Copies to:</b>	All Parish councillors and District Councillor

### Parish Council Meeting

Item No	Subject
133.003	<u>Public Forum</u> 4 members of the public present
133.003i	There were concerns expressed about the state of Hall Hill and the island site in the centre. These principally concerned the village sign, the perimeter post on the site, trees need pruning and the parking issues. <b>See item 133.011 and 133.015</b> of these notes.
133.003ii	The chair of Sudborough parish Council gave an update on the windfarm progress, summarised below <ul style="list-style-type: none"> <li>• West Coast Energy are the intermediaries in the process.</li> <li>• Anemometer required to support application for project financing. One mast has planning permission the application for the second is currently under consideration.</li> <li>• Natural England has requested markers on guide wires</li> <li>• BHS recommendation is that the fall over distance is 4 times the height.</li> <li>• West Coast energy are planning to hold an exhibition between 2 and 7:30 on Friday 27<sup>th</sup> November. Sudborough Village Hall</li> <li>• Site thought to have been put out to tender by land owner</li> <li>• Potentially 5 turbines at present</li> <li>• Noise levels 35db or 5db above background noise</li> <li>• A barrister has offered the parish councillor help should it be required.</li> <li>• National Trust has requested photo montages of proposal</li> <li>• Plan was supplied giving guide to turbine locations</li> <li>• There will be a site walk at 11:30 on November 1<sup>st</sup></li> </ul>

133.004	<b><u>Apologies for absence</u></b> Mrs A Marsden-Findlay, Mr S Briggs and District Councillor Hughes. These were accepted.	
133.005	<b><u>Declaration of interests</u></b> None	
133.006	<b><u>Minutes Of Previous Meetings</u></b> Minutes of Meeting 132 were agreed as an accurate record of the proceedings. The minutes were signed as such by the chair.	
133.007	<b><u>Matters Arising</u></b> See tables on pages 6 to 11 for current status	
133.008	<b><u>Accounts</u></b>	
133.008i	<b>Income</b>	
	Precept	£9,000:00
	W T Cox (Purcell)	£9.88
	<i>Pied Piper account + Balancing</i>	<b>£1,818:75</b>
		<b>£10,828:63</b>
		<b>£13,696:50</b>
	<i>Pied Piper account +Deposit</i>	<b>£470:00</b>
		<b>£470:00</b>
133.008ii	<b>Expenditure</b>	
	100808 BDO (Audit fee)	£327:75
	100809 Woodlands (Maintenance)	£197:96
	100810 Bletsoe (Meadow rent)	£1,000:00
	100811N Searle (stationery)	£41:09
	100812 E-on (Street lighting maintenance)	£508:49
	100813 E-on (Street lighting power)	£1,046:85
	<i>100814 Brian Cole (Pied Piper)</i>	<b>£400:00</b>
	<i>100815 Folder print (Pied Piper)</i>	<b>£1,418:75</b>
		<b>£4,940:62</b>
133.008iii	<b>Parish Council available funds</b>	<b>£8,755:88</b>
	<i>Cemetery grant (Reserved funding)</i>	<b>£421.00</b>
	<i>Pied Piper remaining funds</i>	<b>£4,667:71</b>
133.008iiii		<b>£13,844:59</b>
	<b>Bridge project</b>	<b>-£450.00</b>
133.008v	The clerk was authorised to pay the above accounts.	

- 133.008vi **Pied Piper accounts**  
The Parish council hold £4,667:71 on behalf of the Pied Piper project. The report to the Lottery is in final preparation and any surplus funds are expected to be distributed in the next fiscal period (2010-2011)
- 133.008vii **Bridge funding**  
Contracts had been received from WREN for a grant of £17,115:00, the balance to be made up from the Community Safety Fund.  
Total Project Cost £19,315:00 +VAT. The Parish Council will have to fund the VAT and then re-claim. It was proposed that the Parish Council should go ahead with the project, and Clerk to place order with B Cole Associates to be project managers. **Proposed AW, Seconded DS Unanimous**  
  
Clerk as RFO to be authorised to sign the WREN grant-funding contract.  
**Proposed JH, seconded AW Unanimous**
- 133.008viii **2010-11 budget**  
The Precept will need to be set at the next meeting so councillors were ask to inform the clerk of any capital project for consideration so a budget model can be produced. **ACTION**
- 133.008viiii The external 2008-09 audited accounts were tabled. The accounts for 2008-09 was formally approved. Proposed JH seconded TT unanimous
- 133.009** **Planning**
- 133.009i **New applications since last meeting**  
09/01594/LBC  
Horsehoe Barn 7A High Street Brigstock Kettering Northamptonshire NN14 3HA  
Erection of outbuilding (workshop relating to residence)  
**No Objection**
- 09/01593/FUL  
Horsehoe Barn 7A High Street Brigstock Kettering Northamptonshire NN14 3HA  
Erection of outbuilding for use as a workshop  
**No Objection**
- 09/01497/LBC Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET Demolition of existing one and half and single storey extensions, removal of stairs and minor intern...  
**Objection**
- 09/01428/CAC  
Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET  
Demolition of existing one and half and single storey extension. Removal of stairs and minor internal...  
**Objection**
- 09/00855/ADV

- 133.009**      **Planning**  
 1 High Street Brigstock Kettering Northamptonshire NN14 3HA Externally illuminated fascia sign window graphics  
**Objection**  
 09/01419/TCA  
 12 Latham Street Brigstock Kettering Northamptonshire NN14 3HD T1 Sycamore - balanced crown reduction by 1/3 T2 Ash - twin leader with included bark: reduce second...  
**Objection**  
 09/01427/FUL  
 Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET  
 Erection of new 1.5 storey extension and glazed link to replace existing  
**Objection**
- 133.009ii      Previous application update  
 See appendix
- 133.010**      **Swan Avenue Footpath update**  
 No Change.
- 133.011**      **Hall Hill appearance**  
 The representation made in the public forum was discussed and the following actions agreed.
- 133.011i      • Get community safety officers to next meeting to discuss parking and obstruction on the Hill. **ACTION**
- 133.011ii      • JH to get quotations from Spencers for new posts round island site. **ACTION**
- 133.011iii      • Clerk to get quotation to replace the posts. **ACTION**
- 133.011iiii      • Village sign is starting to lean. JH to get quotation for new post. Parish Council to consider rotating sign through 90 degrees **ACTION**
- 133.011v      • Trees ENC to be consulted as to what can be done to the trees as they are listed due to the conservation area status of the site. **ACTION**
- 133.012**      **Trustees for Consolidated Charities**  
 Any nominations to be with SW before the next meeting. Bill Simon to put note in the Evening Telegraph
- 133.013**      **A6116 meeting feedback**  
 Nothing to report
- 133.014**      **Sudborough Road Cemetery ground works**  
 133.014i      Quotation received from Mr Croker for £341.48 to slab the entrance to the cemetery. This was accepted and would be paid from the residue of the NCC cemetery grant funding. **ACTION**
- 133.014ii      Clerk to get additional quotations for the hedge work at the cemetery. **ACTION**

- 133.015**      **Parking & traffic issues**  
 133.015i      At the last meeting the clerk was asked to establish if:-  
                  a) there was template available for measuring traffic. The Parking Officer at NCC thought that he would be able to help with this but nothing received to date  
                  b) time elapse camera to establish factual information. NCC stated that this was not available and that all this type of work was contracted out and if required the Parish council would have to fund
- 133.015ii      A suggestion for the High Street and Hall Hill parking was to put metal studs to mark the permitted parking. This would be considered at the next meeting. Agenda next meeting **ACTION**
- 133.016**      **Pocket Park**  
 Agenda next meeting **ACTION**
- 133.017**      **Correspondence**  
 See Appendix
- 133.018**      **Any Other Business**  
 133.018i      Add Co-option of Parish Councillor on November Agenda **ACTION**  
 133.018ii      Complaints have been received that the two Alsatians at an address in Bridge Street appear to be out of control. Clerk to report to ENC dog warden. **ACTION**
- 133.018iii      Traffic issues on Benefield Road. Clerk to get traffic signs. **ACTION**
- 133.018iiii      Willow tree on meadow needs removing. Clerk to get quotation. **ACTION**
- 133.019**      **Date of Next Meeting 18<sup>th</sup> November 2009**

**2009**

January 21 <sup>st</sup>
February 18 <sup>th</sup>
March 18 <sup>th</sup>
April 15 <sup>th</sup>
May 20 <sup>th</sup>
June 17 <sup>th</sup>
July 15 <sup>th</sup>
August No Meeting
September 9 <sup>th</sup> <b>Revised date</b>
October 21 <sup>st</sup>
November 18 <sup>th</sup>
December No Meeting

Ref	Completed Actions		Resp	Due by
130.963ii	Clerk to get a quotation to improve the area inside of the gates with a hard surface <b>ACTION</b>	<b>July</b> Quotation requested <b>OCT Completed</b>	Clerk	15/07/09
131.985ii	There have been a number of complaints regarding the state of the corner Sudborough Road and Barnards Way. Clerk to request ENC assistance. <b>ACTION</b>	<b>Oct</b> Received response from NCC that there is nothing they can do. <b>OCT Response from NCC is that no offence has been committed so no action to be taken completed.</b>	Clerk	09/08/09
132.996	<u>Trustees for Consolidated Charities</u> SW will get feed back from existing trustees who's office is coming to the end of its term to establish if they wish to stand for another term. SW will give feedback to October Meeting. Agenda for next meeting. <b>ACTION</b>	<b>Oct</b> Added to Agenda	Clerk	21/10/09
132.997	<u>A6116 meeting feedback</u> The survey and report produced was thought to be of little to no value. It was thought that the Councils adjoining the A6116 should be proactive in trying to establish the creation of a cycle path. SW to provide the clerk with contact details of whom to write to. <b>ACTION</b>	<b>Oct</b> Added to Agenda	SW/Clerk	21/10/09
132.999i	Clerk was ask to establish if there was available from NCC a) template available for measuring traffic. b) a time elapse camera to establish factual information. <b>ACTION</b>	<b>Oct</b> Chased NCC Sustainable transport. They have a new man now for parking a James Whiting who is away until 19 <sup>th</sup> <b>See meeting notes Completed</b>	Clerk	21/10/09

Ref	Outstanding Actions		Resp	Due by
112.674ii	The blocked access to the Swan Avenue footpath. The clerk confirmed this was being progressed	<p>Had contact with the ROW Dept and have written to Head of ROW Dept for some Clarification.</p> <p>Have contacted ENC Case officer who will be liaising with enforcement officers</p> <p>Have received maps from land registry and the ROW is owned by the developer of the Honey Bun Hill site.</p> <p>Now have confirmation from Charles Church agent that the fence belongs to them. Have written to developers' agent with that information.</p> <p>Letter sent to Developer agent</p> <p>Have received confirmation that the fence is owned by Charles Church. Have received documentation to start the process to create footpath</p> <p><b>July</b> Circulated a letter to Bells Close and Swan Avenue residents to start the evidence collecting to create ROW</p> <p><b>Aug Sep</b> Good response one neg from resident and one neg from developer. In dialogue with NCC.</p> <p><b>Oct</b> Have made formal request under section 26 of the highways act to have this created as a ROW</p> <p><b>Feb</b> Have again written to owner asking them to re consider their objection. Also chased again ROW officer to get the obstructing style removed and finger post reinstated</p> <p><b>Mar</b> Sent letter to Mr Moseley regarding the opening of the link for a trial period to test if any problems as proposed at Feb meeting.</p> <p><b>Apr</b> No response to date</p> <p><b>May</b> sent a letter stating that as he has not replied we assume no additional objection.</p>	Clerk	21/11/07



114.712viii	Clerk to write to insurers regarding the damaged wall in Park Walk	<p><b>May</b> Waiting on information from JS</p> <p><b>June</b> Information received and letter sent</p> <p><b>July</b> Receive response from agent. The person dealing with it had left it is now being progressed.</p> <p><b>Sept</b> Chased but still no action</p> <p><b>October</b> Chased but still no action</p> <p><b>November</b> Again chased, they keep promising to call me back but never do.</p> <p><b>Feb</b> no response</p> <p><b>Mar</b> no response</p> <p><b>APR</b> Have been in contact with ENC conservation officer who will be getting in touch with the agent.</p> <p><b>MAY</b> Have written to British Steel pension trustees to see if they will get something moving</p> <p><b>June</b> Have had response from British Steel pension trustees and the work should be completed this year.</p> <p><b>July</b> progressing</p>	Clerk	20/02/08
127.899	<b>Bridge from Hall to meadow</b> Progressing. Application for grant made, Environment Agency licence application made. Planning, it has been confirmed that this falls within the parish council's permitted development rights. Before ENC confirms this in writing they want a copy of the bridge specification. <b>ACTION</b>	<b>APR</b> Still waiting for bridge specification	Clerk	15/04/09
128.909	The issue of parking on the High Street Hall Hill outside the Green Dragon (restaurant) corner was tabled. There have been several incidents of near accidents due to parked cars on this corner. Clerk to write to NCC to see if double yellow lines can be put on this corner	<b>MAY</b> Have written to NCC Highways	Clerk	20/05/09
128.926iii	Spire Holmes still have not tidied up the area round their garages on Grafton Road. Clerk to	<p><b>MAY</b> Have written to Spire Homes again</p> <p><b>October</b> Have again written to Spire Homes to tidy this</p>	Clerk	20/05/09



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133.011ii	JH to get quotations from Spencers for new posts round island site. <b>ACTION</b>		JH	18/11/09
133.011iii	Clerk to get quotation to replace the posts. <b>ACTION</b>		Clerk	18/11/09
133.011iiii	Village sign is starting to lean. JH to get quotation for new post. Parish Council to consider rotating sign through 90 degrees <b>ACTION</b>		JH	18/11/09
133.011v	Trees ENC to be consulted as to what can be done to the trees as they are listed due to the conservation area status of the site. <b>ACTION</b>		Clerk	18/11/09
133.014i	Quotation received from Mr Croker for £341.48 to slab the entrance to the cemetery. This was accepted and would be paid from the residue of the NCC cemetery grant funding. <b>ACTION</b>		Clerk	18/11/09
133.014ii	Clerk to get additional quotations for the hedge work at the cemetery. <b>ACTION</b>		Clerk	18/11/09

133.015ii	A suggestion for the High Street and Hall Hill parking was to put metal studs to mark the permitted parking. This would be considered at the next meeting. Agenda next meeting <b>ACTION</b>		SW	18/11/09
<b>133.016</b>	<b>Pocket Park</b> Agenda Nov meeting <b>ACTION</b>		Clerk	18/11/09
133.018i	Add Co-option of Parish Councillor on November Agenda <b>ACTION</b>		Clerk	18/11/09
133.018ii	Complaints have been received that the two Alsations at an address in Bridge Street appear to be out of control. Clerk to report to ENC dog warden. <b>ACTION</b>		Clerk	18/11/09
133.018iii	Traffic issues on Benefield Road. Clerk to get traffic signs. <b>ACTION</b>		Clerk	18/11/09
133.018iiii	Willow tree on meadow needs removing. Clerk to get quotation. <b>ACTION</b>		Clerk	18/11/09

## Appendix A

### Correspondence not previously circulated

#### 1 From E. N. C.

Gambling act

Rocking forum meeting notes

Code of conduct training

Various planning

#### 2 Other

1. CPRE
2. WREN Contract
3. CVL Systems
4. Post Office

#### 3 Periodicals - Publications

1. ASHT News
2. NALC Update

#### 4 NCC

Electric blanket testing week

Rupert Reichhold Loan Sharks

Informal adult learning

Consultation for NCC road maintenance permit scheme

#### 5 Central Government

NJS 20/10/09

Meeting 133 October 2009

**New applications since last meeting**

09/01594/LBC

Horsehoe Barn 7A High Street Brigstock Kettering Northamptonshire NN14 3HA  
Erection of outbuilding (workshop relating to residence)

**Pending Consideration**

09/01593/FUL

Horsehoe Barn 7A High Street Brigstock Kettering Northamptonshire NN14 3HA  
Erection of outbuilding for use as a workshop

**Pending Consideration**

09/01497/LBC Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire  
NN14 3ET Demolition of existing one and half and single storey extensions, removal of  
stairs and minor intern...

**Pending Consideration**

09/01428/CAC

Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET  
Demolition of existing one and half and single storey extension. Removal of stairs and  
minor interna...

**Application Withdrawn**

09/00855/ADV

1 High Street Brigstock Kettering Northamptonshire NN14 3HA Externally illuminated  
fascia sign window graphics

**Pending Consideration**

09/01419/TCA

12 Latham Street Brigstock Kettering Northamptonshire NN14 3HD T1 Sycamore -  
balanced crown reduction by 1/3 T2 Ash - twin leader with included bark: reduce  
second...

**Pending Consideration**

09/01427/FUL

Park Cottage 23 Bridge Street Brigstock Kettering Northamptonshire NN14 3ET  
Erection of new 1.5 storey extension and glazed link to replace existing

**Pending Consideration****Applications current status**

09/01145/FUL56

Lyveden Road Brigstock Kettering Northamptonshire NN14 3HE Addition of insulated render to  
outer walls. Top half magnolia coloured render Bottom half brick

**Application permitted**

09/01295/FUL

26 Swan Avenue Brigstock Kettering Northamptonshire NN14 3JQ Infill to front canopy to form  
porch

**Application permitted**

09/01318/PNA

Land East Of Benefield Road Brigstock Northamptonshire NN14 3ES Erection of portal frame  
livestock building

**Application permitted**